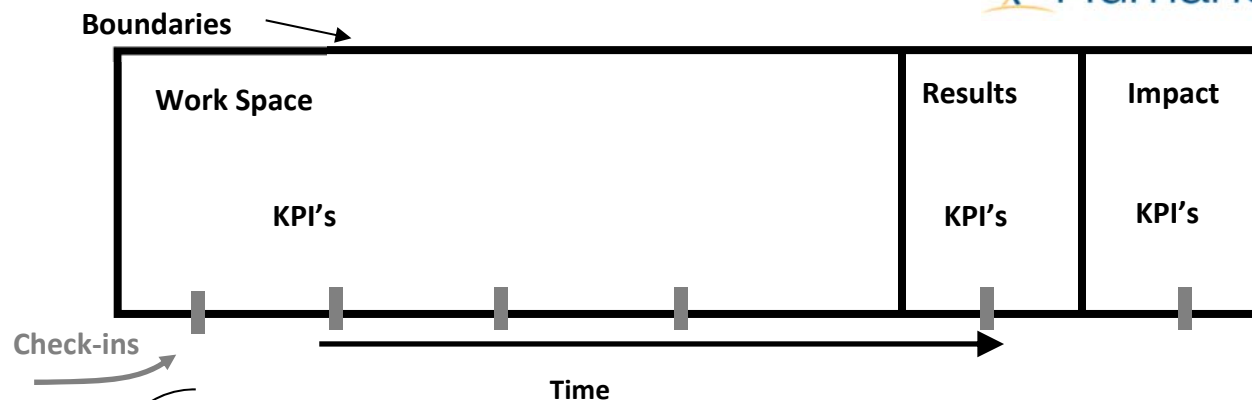


Delegation Worksheet



WHAT & WHY

1. **Results:** What we need to achieve
2. **Impact:** The ripple effect those results will have

HOW

3. **Boundaries:** Absolute dos or do-nots
4. **Best Practices:** Recommendations as to 'how'

ACCOUNTABILITY

5. **KPI's:** (Key Performance Indicators) How success will be evaluated
6. **Check-ins:** Planned communication with stakeholders